



FCCRB Meeting  
Date: October 25, 2021  
5:30pm

### **MINUTES**

Meeting called to order by Chris Jensen at 5:33 p.m. The FCCRB met in person at the Franklin County Family Resource Center. A virtual option was provided.

Roll call was taken. Board members in attendance: Chris Jensen, Walter Murray(phone) Dorothy Schowe, Connie Juengel, David Brunworth and Ann Schroeder.

Not present: Cindy Fisher, James Hayes, Mike Joyce, Dawn Rost.

Annie Foncannon (ex-officio) Daphne Ressel (Admin assistant)

Guests Present virtually: Tracy Smith FACT, Kelly PreventED, Cindy Dearing PFH; in person Judson Bliss, STL Counseling, Steve Bourne and Greg Dahl, UMSL-CBH

Minutes from September 27, 2021 were presented. Motion was made by Ann Schroeder to approve the minutes as presented, seconded by Connie Juengel. The motion passed unanimously.

### **FINANCE COMMITTEE**

Annie reported the October 2021 Sales Tax Revenue was \$341,612.93 which was 14.94% above projections for this period. Year to date the difference is \$431,779.00 which is 6.30% above projections.

Service Expenditures were under-utilized so far, this fiscal year for the month ending September 2021. There was \$3,196,322.58 or 86.79% remaining in the Service Contract Budget. Staff shortages as reason for underutilization of service funds.

Walter Murray requested a quarterly report for the building, showing income and expenses specific to the operations of the Family Resource Center.

David Brunworth made a motion and Ann Schroeder seconded the motion to accept the Finance Committee Report. The motion passed unanimously.

## **PERSONNEL COMMITTEE**

Personnel committee to meet to work on Building Supervisor job description. Roles of Building Supervisor. Annie will work with Ed to get list together for job responsibilities.

Due to the continued illness of Betty Crawford, Annie will begin the search for a new person to perform agency records reviews and site visits.

Chris Jenson would like to start a Social Work recruitment workgroup to see what can be done to help alleviate the on-going issue of staff shortages in the human services sector in our community.

## **SELECTION AND REVIEW COMMITTEE**

none

## **MARKETING COMMITTEE**

Irv continues to do provider editorials in the newspapers.

Working on Community Block Grants due Jan 1, 2022 can start December 1, 2022. Need to have an environmental assessment.

Annie has been on Radio marketing Ruby Payne event

## **BUILDING COMMITTEE**

Still working on a few signs yet.

Received bid to have monthly contract for HVAC

Daphne is sending out Utility bills to renters, Lease payments have been on time, Advanced Treatment and Recovery's continuation as a business is up in the air. The current plan is to have Family Futures absorb their area.

Rooms that are available for reservation have been booked consistently. Other groups are inquiring about using rooms. Irv and Annie are working on a policy for use of common spaces by outside organizations.

The building committee needs to meet before next board meeting.

## **OLD BUSINESS**

Irv is working with Foster Closet to set up Bylaws and to recruit board members. He is hopeful that a governing board can be established by mid-2022 and that they can then work on strategic planning

Naming rights to the HOPE Ranch home were discussed and voted on by the board. Walter Murray made a motion for the name to be Audrey Mittendorf house which is Jennifer Hope's grandmother. Ann Schroeder seconded the motion, motion passed 5-1.

## **NEW BUSINESS**

Annie made a request to increase wrap around funding from \$15,000 to 25,000 due to increased requested. A motion to approve the increase was made by Dorothy Schowe and 2<sup>nd</sup> by Ann Schroeder. The motion was passed unanimously.

### **Executive Directors Report**

School Meet and Greets have been scheduled, each agency had 2-3 minutes to present on services provided, how to refer, and updates on capacity. School counselors, school social workers, and school administrators were the primary audience. Each school makes a determination on who from their district is invited to attend.

Executive Directors with Children's Fund Boards from across the state met at the Family Resource Center. There are a total of nine CSFs and seven were in attendance. Annie felt the meeting went well and all enjoyed seeing what the Family Resource Center was all about.

Ruby Payne event Nov. 5, 2021, will be held at ECC with live streaming options available at Union School District Auditorium and Sullivan School District Auditorium.

Annie ordered a life size Connect 4 game and other therapy games bought with a \$1000 donation from local church. Annie is setting up a QR code to check out and return therapy games. Also a family fun cabinet was set up in the gymnasium with inexpensive and easy to use equipment to allow families to interact in a positive way. It includes kites, picnic blankets, and yard games.

### **Announcements**

Happy Birthday to Chris Jensen, Annie Foncannon and Cindy Fisher

Next meeting will be December 6th at 5:30pm at the Family Resource Center. We will meet at 3pm to decorate for Christmas.

### **Adjournment**

David Brunworth made a motion to adjourn, seconded by Dorothy Schowe. Motion approved unanimously.