



FCCRB Meeting
Date: November 16, 2020
GOTO Meetings – Virtual Meeting
MINUTES

Meeting called to order by Chris Jensen at 5:33 p.m. Chris noted we are meeting under the guidelines recommended by the CDC and the County Health Department through a virtual meeting.

Roll call was taken. Board members in attendance: Chris Jensen, Dorothy Schowe, Walter Murray, Ann Schroeder, Dawn Rost, Cindy Fisher, James Haynes, Connie Juengel

Annie Foncannon (ex-officio) Daphne Ressel (Admin assistant)

Board members not present: Mike Joyce, David Brunworth, Cindy Fischer

Guests Present: Steve Bourne UMSL; Cindy Jones, Preferred Family Healthcare; Kelly Wieser, Prevent ED; Anna Denny LFCS; Kelly Broeker and Kim Farris Wilson, Compass and Irv Jensen, Consultant to the FCCRB.

Minutes from October 26, 2020 were presented. Motion was made by Walter Murray to approve the minutes as presented, seconded by Ann Schroeder. The motion passed unanimously.

FINANCE COMMITTEE

Annie reported the November 2020 Sales tax revenue was \$264,417.83 which was 26.74% above projections for this period. We are 6.81% above projections for the year so far.

Annie has opened 3 accounts at the United Bank of Union to account for building expenses. The Balance Sheet as of November 16, 2020 states the Building Account has \$1,916.36, General Account has \$1,248.39 and the Interest-Bearing Checking has \$2,717,114.45. There is still monies at Bank of Sullivan waiting for debits to clear and to have time to move auto debits to United Bank of Union. The main checking at Bank of Sullivan has \$820,211.73 and the Money Market at Bank of Sullivan has a balance of \$79,000.48. Total current assets \$3,619,491.41.

Service Expenditures continue to be low due to the current restrictions with COVID 19. Utilizations should be at 44.44% in our 18-month cycle.

Annie plans to have all of the banking services (change over) completed by January 2021 meeting.

Dawn Rost made a motion to approve the Finance report, seconded by Connie Juengel. The motion was approved unanimously.

PERSONNEL COMMITTEE

No report.

SELECTION AND REVIEW COMMITTEE

2021 requests for proposals will be posted December 1, 2020 on our website and are due by January 29, 2021 for the July 1, 2021 thru June 30, 2022 fiscal year. Funding will be announced March 31, 2021.

MARKETING COMMITTEE

Irv reported this month's ad was for the Resource Center and End of Year Review.

No radio spots this month.

BUILDING COMMITTEE

The building committee met to discuss bids received for the build out of the Old Clark Vitt Elementary School building. It was the general consensus of the committee to award the General Contractor to Wright Construction Services, Inc. The Base Bid (including allowances) was \$475,000.00. The Total Bid w/ Alternates (new paint in front office suite) with a Proposed schedule of 75 days is \$542,200.00. This bid was the lowest qualified bid received.

Walter Murray made a motion to employ Wright Construction, seconded by Ann Schroeder. The motion passes unanimously.

Building updates; Total Square Foot of Confirmed Tenants, 23,481. As of November 16, 2020 there is 22,974 non-profit square foot/year and 507 square foot/year for profit account for income of \$177,375 annually.

Master Gardeners will be taking on the existing garden space as a project to grow produce and have a serenity garden. They hope to have a design soon for Board approval. Thanks go to Dr. David Brunworth for helping with clean out and tilling of the area.

The building does not have termites but we will need an exterminator as there are many crickets and spiders especially in the old locker room area.

Annie stressed we need to make sure when leaving the building that everyone makes sure all doors are locked. Annie will address this with the contractor also since there has been a break in as well as doors left unlocked.

Wrap Around On-Site Service's; Loving Hearts will start with emergency food boxes until a base of volunteers can be established. The plan is to begin with emergency food boxes in April 2021. They are also working to establish a presence in the building of a volunteer to assist visitors who need assistance with rent and utilities.

The Franklin County Jail is currently in a holding pattern in regards to leasing out the Family Resource Center kitchen due to the timing of the remodeling at the jail. Annie will update at next meeting. Annie

did have someone come in and show her how to use all of the equipment in the kitchen and all are in working order.

Insurance needs; Liability insurance is currently at \$2 million and Annie checked into increasing and the rate would be \$22,500/year for \$7.5 million coverage with a \$5,000 deductible with replacement coverage of \$125 per square foot. (Missouri Rural Services \$6 million at 80%)

Dorothy Schowe made a motion to move ahead with insurer at this time, and at renewal to put out for bid, Ann Schroeder seconded the motion. The motion passed unanimously.

OLD BUSINESS

Policy and Procedure Changes – Annie presented Franklin County Children and Families Resource Board Funding Policies with revisions; AGENCY APPLICATION.” The regular service contract year runs from July 1 to June 30”; ALLOWABLE COSTS, (3) “Administration cost unrelated to the program provided through Universities and Hospital systems are not eligible expenses due to the nature and scope of such institutions”; (4) Non-allowable Costs, “capitol depreciation, memberships, and facilities costs unrelated to the program”; AGENCY ELIGIBILITY & REQUIREMENTS, (5) Reporting,” the annual released invoicing, application, and reporting timetable”.

Walter Murray made a motion to accept the changes to this policy with a second by Dorothy Schowe. The motion passed unanimously.

There was nothing to report related to the Audit.

NEW BUSINESS

No new business.

Executive Directors Report

Annie continues to meet virtually with all providers.

System of Care is having virtual staffing’s

Homeless Task Force – no warming shelter at Mercy due to Covid restrictions so now the Homeless Task Force has started to raise money through article in newspaper and GOFUNDME account to pay for 4 rooms at the American Inn. Homeless will check in at Mercy and receive a voucher, provide medical and drug/alcohol check and volunteers will take them meals. FCCRB will be the fiscal agent. The fund drive has raised \$9570 as of November 16, 2020. Mercy pledged \$5000. The plan is for Annie to put funding on an account at the American Inn as needed.

Franklin County Service Providers still meeting by ZOOM.

Announcements

Mike Joyce's son passed away. Please keep him and his family in your prayers.

Dawn Whitaker's son passed away. Please keep her family in your prayers

Annie will get sympathy cards and would propose a tree be planted in their memory at the Resource Center.

Dawn Rost brought up with COVID restrictions, the Boy Scouts will not be going door to door collecting cans but there are many other ways to donate.

Board members' terms due to expire December 31, 2020; Walter Murray, Mike Joyce, David Brunworth, Cindy Fisher.

A motion to adjourn meeting was made by Dorothy Schowe and seconded by Dawn Rost. All in favor to adjourn.

NEXT MEETING: January 25, 2021 at 5:30pm