



FCCRB Meeting  
Date: February 28, 2022  
5:30pm

### **MINUTES**

Meeting called to order by Chris Jensen at 5:36 p.m. The FCCRB met in person at the Franklin County Family Resource Center with a virtual attendance option available via GoToMeeting published on the website.

Roll call was taken. Board members in attendance: Chris Jensen, Walter Murray, Dorothy Schowe, David Brunworth, Missie Evert, Dawn Rost, Ann Schroeder, and Mike Joyce

Not present: Cindy Fisher, James Haynes, Haylee Strauser

Annie Foncannon and Danielle Louis (ex-officio)

Guests Present: Kelly Wieser, PreventED; Cindy Dearing, PFH; Amanda Jones, Grace's Place; Ryan Patterson, LFCS; Judson Bliss, St. Louis Counseling; Steve Bourne and Greg Dahl, UMSL-CBH; Mitchel Mohesky, Student; and Irv Jensen, Consultant

Minutes from January 24, 2022 were presented. Motion was made by David Brunworth to approve the minutes, seconded by Mike Joyce. The motion passed unanimously.

### **FINANCE COMMITTEE**

Annie reported the February 2022 Sales Tax Revenue was \$307,329.76 which was 17.99% above projections. So far this year revenue is 13.65% or \$74,386 above what was projected.

The Financial Statement for January 24, 2022 through February 25, 2022, shows net income of \$336,588.05 This includes sales tax revenue of \$307,329.76, Community Funds Pass Through of \$296.95 and interest income on short term CD of \$1,858.72.

The Balance Sheet as of February 25, 2022 states the Building Account has \$22,676.82, General Account has \$666,751.43 and the Interest-Bearing Checking has \$2,969,176.15. The main checking

account at the Bank of Sullivan has been closed. Total Current Assets is \$3,658,604.40. Walter Murray asked that for the next report the General Account be shown in more detail with a breakdown of the outside funds that the FCCRB acts as fiscal agent for.

Service Expenditures continue to be underutilized due to staffing shortages. For the month ending January 2022, 63.26% is remaining in the Service Contract Budget.

Walter Murray made a motion to accept the Finance report, seconded by David Brunworth. The motion passed unanimously.

#### **PERSONNEL COMMITTEE**

Danielle Louis is the new Chief Program Director. Her start date was on February 1, 2022. She has been adjusting to the new position.

#### **SELECTION AND REVIEW COMMITTEE**

The proposals for funding have been submitted. The Selection and Review Committee will meet on March 16, 2022 to review the proposals. Hard copies of the proposals were provided and an electronic copy will be provided by Annie via the FCCRB website with a secure login.

#### **MARKETING REPORT**

Irv continues to assist by creating providers' advertorials in the newspapers. In February he worked with Preferred Family Healthcare's Team of Concern program. In March he will work with Compass' Partnership With Families program.

Irv is also working with the Foster Closet and is going to facilitate the next board meeting with the new board members.

#### **BUILDING REPORT**

Irv and Annie are looking into information and costs related to putting up a shed for the lawn mowing equipment.

Ed remains out while paperwork for his workman's comp with his company is reviewed.

The community rooms are continuing to be used on a regular basis. The Kiwanis and Rotary Clubs have scheduled meetings at the Resource Center. The Family Resource Center is hosting the Transition Fair for teenagers transitioning into young adulthood.

Irv is making plans to develop a walking trail in some of the unused land behind the building.

#### **OLD BUSINESS**

Grace's Place Advancement - Amanda Jones from Grace's Place requested to pay back the remainder of

an advancement of \$79,239 over the course of 10 or 15 years in monthly installments instead of the board's proposal of five years. A motion was made to allow them to pay the advance back in seven years and provide payments twice a year for a total of \$11,319.86 a year. Mike Joyce moved the motion to approve the extended loan and David Brunworth seconded. It passed unanimously.

Policies and Procedures - Internal Fiscal Controls policy was presented and discussed. David Brunworth motioned to approve as presented, Dorothy Schowe seconded. Motion passed unanimously.

Audit - Annie is working on assessing the current accounting firm and deciding if there is a need to change firms.

## **NEW BUSINESS**

Board Officer Elections- Newly appointed board members and renewed appointment board members now have to have their certificates notarized and returned to the county commissioner's office. Annie passed out affidavits to all who were present. She asked that they be returned to her so that she can submit them to the appropriate county office.

Committee Assignment - Annie passed around the committees for 2021 and the current board list for the board members to examine.

The current Executive Committee stands as follows: Chris Jensen, Chair; Walter Murray, Vice-Chair; and Dorothy Schowe, Treasurer/Secretary. David Brunworth motioned to maintain the Executive Committee as is. Mike Joyce seconded. Motion passed unanimously.

Franklin County Cares/Upcoming Trainings - Annie asked the board to approve funding for training and lodging for ten people for the Missouri Children's Trauma Network Conference. Missy Evert requested that representatives from the schools have an opportunity to attend as well. Annie also requested special projects funding for Trauma-Focused Cognitive Behavioral Therapy training. The cost would not exceed \$2,500 for both and would come from already approved Special Projects funding.

Dawn Rost made a motion to approve and Dorothy Schowe seconded the motion. It passed unanimously.

## **Executive Directors Report**

Homeless Task Force – in the past month the warming shelter had 107 overnight stays and was used by 41 different people. Three families used it as well.

The Spring Institute is on April 1st. There are three breakout sessions: SafeZone for providers working with LGBT youth, Mind Body Connection to explain how Occupational Therapy can help bridge the gap between mental and physical health, and The System vs. Hard Cases to update the System of Care team on the new policies and procedures guiding state agencies.

The CIT banquet is on April 4, 2022. Annie invited the board members to attend.

The Volunteer Transportation Network adopted the new name of Driving Hope. This is an emerging

non-profit that is hoping to address the transportation disparities in Franklin County.

**Announcements**

Dawn Rost reported that JFCAC created a housing committee to identify and create housing for people transitioning out of homelessness.

Next meeting will be Monday March 28, 2022 at 5:30pm at the Family Resource Center.

**Adjournment**

David Brunworth made a motion to adjourn, seconded by Dawn Rost. The motion was approved unanimously.