



FCCRBoard Meeting  
Date: March 23.2020  
GOTO Virtual meeting  
**MINUTES**

Meeting called to order by Chris Jensen at 5:30 p.m. Chris noted we are meeting under the guidelines presented by our county through a virtual meeting.

Roll call was taken. Board members in attendance: Chris Jensen, Dorothy Schowe, Missie Evert, Ann Schroeder, David Brunworth, Walter Murray, Dawn Rost, James Haynes, Cindy Fisher and Mike Joyce.

Annie Foncannon (ex-officio), Daphne Ressel (administrative assistant)

Board members not present: Connie Juengel

Guests Present: Mandy Bowlin, BHR; Greg Dahl and Steve Bourse, UMSL; Heather Lytle, Rachel Svejkosky, and Traci Smith, FACT; Leah Schaefer, NCADA; Courtney Smith and Anna Denney, LFCS; Elizabeth Crider, Saint Louis Counseling; Kyle Dooley, NAMI; Jennifer Massie-Felder, LHYC; Beth Sailors, Preferred Family Healthcare; and Irv Jensen, Consultant to the FCCRB.

Minutes from February 24, 2020 were presented. Motion was made by Walter Murray to approve the minutes as presented, seconded by Dawn Rost. The motion passed unanimously.

### **FINANCE COMMITTEE**

Annie reported as of March 21, 2020 the balance of Sales tax revenue was \$276,334.48 which was 8.09% below projections for this period. However, we are still .38% above projections for the year so far.

Dot Schowe made a comment the revenue projections statement reads 2019 for projected and actual and Annie will correct.

David Brunworth made a comment sales tax will most likely be down in the coming months due to the COVID-19 restrictions on movement in our county and the country. While Chris Jensen agreed he offered the fact schools were not in session and so some of the funds budgeted will not be used as in previous months. While this may not "even out" it may be some relief. Chris also stated we do have a sufficient monies reserved for this unforeseen emergency.

The Financial Statement for January 27, 2020 through March 21, 2020 shows -\$5,078,024.11 due to the entry of the Awards and Grants being placed in the statement for this extended period due to accounting firm delay.

The Balance Sheet as of March 21, 2020 states the Checking/Savings account has \$299,083.51 and the Money Market has a balance of \$2,920,991.17.

David Brunworth made a motion to approve the Finance report and seconded by Walter Murray. The motion was approved unanimously.

#### **PERSONNEL COMMITTEE**

No report

#### **SELECTION AND REVIEW COMMITTEE**

One-time funding proposals will go out this week. Due to the unforeseen circumstances of the COVID-19 situation the proposals have not been sent. Also the proposals will include the information regarding the new 18-month funding cycle which will now be (15 months.)

#### **MARKETING COMMITTEE**

Irv spoke with CASA before the COVID-19 restrictions were in place. He spoke about the Barry report and they were obviously very interested in the findings.

This week the ad campaign highlights Grace's Place. Irv presented an idea we focus on April being Child Abuse Awareness Month with information highlighting resources and positive messages and ideas on what to do when stressed with being home with children and all that is included with the COVID-19 situation. The CASA highlight will be moved to May.

#### **BUILDING COMMITTEE**

Annie relayed the process has moved to the Office of Administration related to the Children's Division potentially moving into the Clark Vitt building. Annie has sent all requested information to OA. Due to the COVID-19 all state offices are now closed so she is not sure what that does to the timelines. Missie Evert stated the Union School Board did approve the 90 day extension we requested. Chris asked Annie to obtain the Union School Board's decision in writing.

#### **OLD BUSINESS**

Policy and Procedure Changes – Annie is continuing to work on researching and writing policies to present in accordance with the suggestions of Audit. Annie presented a draft policy on Internal Fiscal Controls for the Board to review. David Brunworth made the suggestion to be specific (on page 2) who

gives Executive Director oversight which would be the Treasurer of the FCCRB. Also Annie made the change related to accounting on a cash basis and not accrual basis.

David Brunworth made the motion to approve the policy as written and Mike Joyce seconded the motion. The motion passed unanimously.

Walter Murray reminded Board about pursuing (putting out RFP) for banking and all agreed Annie would send those RFPs out as soon as possible.

## **NEW BUSINESS**

COVID-19 Response:

Annie has received a lot of calls related to billing. Annie gave permission to use Tele, Zoom or Skype.

Annie will be on the Diane Jones Show on KLPW at 9:15am on Wednesdays for the next few weeks discussing what to do with Kids at home and info on virtual groups. Also discuss BHR and their resources.

Annie has placed a wealth of information on the FCCRB website related to COVID-19 and she is planning to put information on Facebook.

## **Executive Directors Report**

Franklin County Pregnancy Intervention Collaboration will be having virtual meetings to keep momentum during COVID-19 situation.

Spring Institute is canceled due to COVID-19 may wait until next year and focus on Fall Institute.

System of Care is continuing to meet using Zoom and or Google which are HIPAA compliant.

BHN currently on hold due to the COVID-19 situation.

## **Announcements**

Motion was made to adjourn the meeting by Walter Murray, seconded by James Haynes. Motion was approved unanimously.

NEXT MEETING: April 27.2020