



Franklin County Children and Family's Community Resource Board  
Board Meeting  
Monday, April 15, 2013  
Bank of Sullivan, Union Branch ~ Union, MO

Meeting called to order by Chris Jensen at 5:30 p.m.

Roll call was taken. Board members in attendance: Christopher Jensen, Cindy Fischer, Mike Joyce, Dawn Rost, David Arand, Walter Murray, and David Brunworth (Quorum needed: 7) Annie Schulte, Executive Director/Ex Officio Member

Guest Present: Kelly Brinker and Leann Pennington, Preferred Family Healthcare; Kim Farris Wilson and Vocky Walker, Crider Health Center

Board members not present: Missie Evert, Connie Juengel, Diann Whitacre, Chris Aumiller.

Motion was made to accept the minutes as presented by Dawn Rost, seconded by Dave Arand. Motion passed unanimously.

**Finance Committee**

Balance sheet, and financial report were presented by Annie Schulte. It was reported that we currently have \$712,102.15 in checking and \$1,327,007.53 in the money market. Sales Tax Revenue was 7.9% lower in April than projected. For the year to date the revenue is 1.38% more than projected. Annie reported on the service expenditures for the year, most of which are in line with what is expected for this time of year. Motion to accept financial report as presented was made by David Brunworth, seconded by Mike Joyce. Motion passed unanimously.

Audit Services – We received one bid for audit services from Unnerstall & Unnerstall, Certified Public Accountants, P.C. The scope of services includes performing an audit of financial records from the beginning of the FCCRB's distribution of tax funding in 2009 through the end of the fiscal year 2012 and yearly audits for 2013, 2014, and 2015. The bid was presented to the board by the Finance Committee. The bid was as follows; \$12,500 for initial audit 2009-2012, \$4,500 per year for 2013, 2014, 2015. The FCCRB approved administrative budget for 2013 included \$12,000 for auditing services. Discussion was had, Annie presented information to the Board that the bid was in line with the amount other like organizations (St. Charles Resource Board and Lincoln County Resource Board) were paying. Motion was made by Dave Arand to accept bid as presented with a reduction to the initial audit fee by \$500 to keep within approved administration budget, Mike Joyce seconded. Motion passed unanimously.

**Personnel Committee**

No Report

**Selection and Review Committee**

No Report

**NEW BUSINESS**

**OLD BUSINESS**

Needs Assessment – We received one bid for needs assessment services from BOLD, LLC. The scope of the project is to conduct a county-wide and comprehensive needs assessment focused on the state of mental health and substance abuse treatment services for children and youth in Franklin County, MO. The bid was broken into two sections, Plan A and Plan B. Plan A is for an environmental scan/statistical information needs assessment report for the FCCRB. Plan A is bid at a cost not to exceed \$9,900. Plan B would assist FCCRB with the development of a survey tool, process and report for mental health and substance abuse services/needs specifically with schools, the health-related industries, and similarly-related social, human service, mental health and substance abuse services. The survey report will assist FCCRB with their strategic planning efforts. Plan B is bid at a cost not to exceed \$7,400. A motion was made by Dave Arand to accept the bid for Plan A at this time and to table Plan B to later in the year, motion was seconded by David Brunworth.

Franklin County Opioid Collaborate- The collaborative has teamed up with the Franklin County HOPE collaborative as well as the Foundations for Franklin County to add a Zombie themed category to their annual high school video competition. The competition pits the Franklin County high schools against one another to create video public service announcements about the consequences of risky behaviors. The zombie category will have to have an anti-substance abuse theme. The premier for the videos will be held on April 30<sup>th</sup> at Union High School Fine Arts Center.

Children's Non-Profit Incubator/Centralized Location – A discussion was had on the possibility of creating a children's non-profit incubator/centralized location of services for Franklin County. Annie will look into having a brainstorming session with the local child serving non-profits sometime this summer.

#### **Executive Director's Report**

S.E.L.F. - The next S.E.L.F. Class will begin on Monday April 1, 2013 and will be held in Pacific. Annie will once again be teaching the first and last class in the series and we will be asking counselors from agencies that we fund to teach the 5<sup>th</sup> class in the series.

C.I.T. - 14 officers/probation and parole workers graduated from the CIT program this month. Currently Franklin County has 78 CIT officers who are called to assist when police respond to a person in crisis who has a mental health emergency.

System of Care – The Franklin County System of Care will be having a SOC 101 training this fall. Annie will be working with some of the local providers to pull together this training. This training will serve as a way to ensure that all child-serving entities in Franklin County understand their and other's roles in the overall system of care for children and youth. It is a way to dispel myths and create understanding among agencies. It sets a ground work for further collaboration to better assist the most needy families.

May is Mental Health Month & Children's Mental Health Week – Annie is working with the Department of Mental Health and some other players in the mental health arena to develop a plan for Children's Mental Health Week.

Mental Health First Aid (MHFA) – The Executive Director's of the Children Services Boards are continuing to work to bring Mental Health First Aid to every school in the region.

#### **Announcements**

It was announced that Meremac Mission, the food pantry that serves the Sullivan area, is still closed. This is putting a strain on the support system within the county.

Motion was made by Walter Murray, seconded by Dawn Rost to adjourn.

Meeting adjourned at 7:00 pm.

Next meeting will be May20, 2013 at 5:30 pm at the Bank of Sullivan – Union Branch in Union, MO 63084.