



Franklin County Children and Family's Community Resource Board  
Board Meeting  
Monday, May 23, 2011  
30 South McKinley ~ Union, MO

Meeting called to order by Chris Jensen at 5:30 p.m.

Roll call was taken. Board members in attendance: Christopher Jensen, David Arand, Milt Branum, Chris Aumiller, David Brunworth, Missie Evert, Cindy Fischer, and Dawn Rost. (Quorum needed: 7) Annie Schulte, Executive Director/Ex Officio Member.

Guest Present: Cindy Luce, Crider Health Center, Heather Lytle, F.A.C.T.; Beth Sailors, Preferred Family Healthcare; and Michael Cundiff, Catholic Family Services.

Board members not present: Barb Heger, Walter Murray, Diann Whitacre, and Mauri Truesdell.

Motion was made to accept the minutes as presented by Chris Aumiller, seconded by Milt Branum. Motion passed unanimously.

#### **Finance Committee**

Monthly Service Expenditures, balance sheet, and financial report were presented. Annie Schulte reported that this month the sales tax revenue were more (+11.67%) than what was projected coming in at \$171,219.82. This puts us at +2.12% actual sales tax revenue over projections. Annie also reported that we currently have \$315,114.97 in checking and \$1,313,087.07 in the money market.

Annie gave update on current usage of contract services.

Motion to accept the monthly expenditure report as presented made by Dave Arand, seconded by Dr. David Brunworth, approved unanimously.

#### **Personnel Committee**

No report

#### **NEW BUSINESS**

Contract Change – Catholic Family Services – Catholic Family Services is requesting a change in their Juvenile Alternatives program contract to add the ability to provide psycho-sexual assessments of youthful offenders who are under the supervision of the Juvenile Division. This is being requested in order to fill a need that has been identified in partnership with the Juvenile department to ensure that the chance of the youth re offending is low. They are expecting to provide approximately eight annually. The unit cost would be \$275 per assessment. Motion was made by Missie Evert and seconded by Dawn Rost to change contract as requested with effective date to be April 15, 2010 since this request was made last month but not acted on due to not having a quorum. Motion approved unanimously.

#### **OLD BUSINESS**

CASA requested an extension a variance to their 2010 one-time funding. CASA was extremely diligent in purchases made with one-time funding. They would like to use some of the money they saved to purchase a phone system for their office at a cost of \$209.98 and a cell phone for the Executive Director at the cost of \$182.23. Motion was made by Dave Arand and seconded by Dawn Rost to allow for reimbursement under the 2010 one-time funding as presented. Motion approved unanimously.

Quality Coach Proposal – The Quality Coach has presented a proposal to the FCCRB to provide SWOT analysis, one-on-one consult, and creation of an action plan with four FCCRB agencies, selected by the FCCRB, in order to improve the

functioning of the organizations. After much discussion, a motion was made by Missie Evert to table the proposal until more information can be gathered, Dave Arand seconded the motion. Motion passed unanimously.

### **Executive Director's Report**

Annie reported on the progress of the Food Pantry Network now known as the Hunger Task Force group. The Hunger Task Force is working to streamline and better serve the families of Franklin County by creating a distribution point in the county for bulk food deliveries received from a couple regional food banks. They are also working to participate in a County-wide food drive which will be held July 30<sup>th</sup> at the Wal-marts in Washington, Union, and Sullivan; the Schnucks in Washington; and the Sav-a-Lot in St. Clair.

Annie also reported on the success of the Volunteer Management 101. The had almost 30 participants.

### **Announcements**

Preferred Family Healthcare announced that their Joplin location was effected by the tornadoes. The in-patient group home for girls was destroyed. PFH is spearheading an effort to help out the victims of the Joplin tornadoes. They are going to be designing and selling t-shirts. More information will be e-mailed out.

F.A.C.T. made some clarifications on how they use flex emergency funding, providing each Board member with the form that they use to request the funding and the process by which the funding is decided upon.

Missie Evert let everyone know that the Union American Legion Hall will have a Memorial Day service following the Memorial Day parade.

Chris Aumiller announced that he is going to be going into the Air Force Reserves.

Note: Dave Arand excused himself from the meeting due to a previous engagement

### **Selection and Review Committee**

Motion to go into closed session pursuant to RSMo 610.021, section 12, the purpose which is to evaluate request for funding and make determinations on future contracts for services and purchases, made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Preferred Family Healthcare would like to provide two camps one this summer and one in the winter for high risk youth. The summer camp will focus on creating two community gardens on space donated by the Crux and St. John's Mercy. These gardens will be kept up as an ongoing project of youth in the PFH programs. The winter camp will focus on using arts as a vehicle to learn and share. They will be working on creating an actual musical album complete with album art. The album will be completely written, performed, and produced by youth. Motion made to approve \$13,645.00 requested made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Preferred Family Healthcare would like to bring a program to Franklin County which they have piloted in other rural communities with success. This program uses the virtual world of Second Life to counsel youth. The goal is to keep youth engage even when they are unable to make it to the actual facility for sessions with their counselor. PFH has wonderful results at their Jefferson City and Kirksville locations. They are asking for the cost of the equipment \$10,900 and then a unit cost for counseling the youth. Motion made to approve \$51,561.00, this is \$8625 minus requested amount, made by Chris Aumiller, seconded by Dr. David Brunworth with a unit cost of to be negotiated by Annie with PFH. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

NAMI would like to bring their successful program, NAMI basics and NAMI basics support groups to Franklin County. NAMI basics is a 15-hour educational program taught by parents/caregivers who have similar experience in raising and living with a child who is diagnosed with a mental illness or serious emotional disorder. Having a child with a mental illness can be isolating, this class gives the families an opportunity to learn about the illness and learn coping mechanisms and treatment options. The NAMI basic support groups is more of an open session where the leaders can help guide the conversation to help the participants learn from and support one another. Motion made to approve \$2,098.00 requested made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

FACT would like funding to hold two annual events for their consumers. The first is a back to school event where they would provide back packs and school supplies for their consumers (\$690.00). the second is the Family Empowerment Event that gives the parents/caregivers time to meet and interact, forming their own networks and natural supports. While the parents and caregivers are meeting, the youth are also able to interact and have time together forming friendships with kids in

similar situations. (\$2000). FACT would also like a pool of funding to be used for wrap-around services (\$3000). They would also like to bring an added value service to their program for the rest of the year in the Family Support Nights. These evening meetings allow the parents to become educated while networking and allows the kids to have an activity night together. (\$2000). Lastly they are requesting a laptop for their Franklin County Parent Partner. (\$750). Motion made to approve \$8,440.00 requested with the understanding that funding cannot be used to provide food for events made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Foundations for Franklin county is asking for funding in several areas. Conference Room Furniture (\$4000). PSA air time on 30 cable channels (\$2000). Fifth Quarter after Football Games events at high schools (\$3000). DARE supplies (\$30,000). Prescription Drug Disposal Receptacles (\$3000). Emergency Funding for Clients of the drug court for groceries (\$2000). Motion made to approve \$11,700.00 this is minus the PSA air time, the DARE supplies, and also reflects an adjustment of \$300 over ask in the 5<sup>th</sup> Qtr program made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Sisters of Grace's Place would like funding to begin a crisis nursery in Franklin County. They are requesting \$13,916 for furniture, computers, fax, printer, supplies, etc. They are requesting \$135,644.50 to provide crisis respite care services to 20 children a month for a stay of appx. 72 hours a piece. Motion made to approve \$145,688.50 with adjustments made per agency due to donated items made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Nurses for Newborns is requesting \$9103.00 billed at \$151.72 nursing unit (1 – 1.5 hrs a piece) to provide in home nursing visits to teen mothers. These visits would include extensive medical, emotional, and environmental assessments, teaching and parenting skill development, and providing a link with needed medical, mental health, educational, employment, social services, and other resources. They will teach the teen parent how to monitor the growth and health of their babies. Motion made to approve \$8,803.00 billed at \$146.72 unit with adjustments made due to adjustment for cost of computer made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

LFCS would like to request several items including two laptops, portable printers, and internet/phone services in the amount of \$3442. LFCS is also requesting \$8040 for a pilot project to offer parenting classes. 24 sessions which will impact 20 parents @ \$335 per session. The cost includes materials, incentives, child care, staff time for prep, and staff time to conduct class. Motion made to approve \$10,282.00 - \$2,722 for Equipment/technology and \$7,560 for pilot project family support group billed at \$315.00 unit (2 hr session) made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Crider is requesting \$2000 to bring a one day training to Franklin County providers on strength-based approaches to assessment and service delivery. They are also requesting \$10,000 in wrap-around emergency funding. They are also asking for \$2000 to take children in their programs to two, one-day challenge course at Greensfelder Park. Motion made to approve \$14,000.00 requested made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Just in Time Web Based Awareness and Skill Building for Parents. Portals dba Buddies not Bullies is requesting funding to develop an on-line parenting education system to address the need of educating parents about the effects of bullying and teasing. This would be a pilot project and would include building a website complete with training videos, pre-test, post-test, and secure login to capture zip codes. This would be a unique program designed to address the busy lifestyles of today's parents. Motion made to approve \$11,856.00 requested made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – abstain, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Portals would like funding to purchase a laptop, printer, computer bag, and software for graphic design. They also requested some staff salary to install and transfer files. The total cost is \$2085, they are only asking \$1564 from us. Motion made to approve \$1524.00, this is minus \$40 charge for staff time, made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – abstain, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Case management software \$3333, Website improvements \$250, Four New Office chairs \$600, Youth Diagnostic Scales \$756, Art Therapy \$1050, Games and Workbooks \$350, Love and Logic workbooks \$150, Gas Cards \$1500, Grief and Loss Training for Therapist \$1200, Wrap Funding for Clients \$3400, Public Awareness Initiative \$5600. CFS is asking for funding to accomplish projects in several areas. Motion made to approve \$10,856.00 this is minus \$3333 for case management software, \$250 for website improvements, and \$5100 for public awareness initiative made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

ALIVE is requesting Projector, Computer, Therapy Toys, parenting books, 1-2-3 Magic Curriculum = this is all to provide parenting classes to 45 parents. This a pilot project to offer parenting classes specifically related to helping a non-offending parent whose children have witnessed domestic violence learn how to parent effectively. This will also serve to reduce the isolation that many victims of domestic violence are in and allow them to create a network of mutual support. ALIVE will be covering the staff cost for the pilot project. Motion made to approve \$2,775.00 requested made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

NCADA is requesting \$2625 in consumable supplies to use as incentives to motivate students to learn and remembers information. NCADA is requesting \$1350 to purchase the Strengthening Families curriculum, \$2485 to purchase 22 DVDs for their resource center, \$415 for prevention curriculum and materials, 10 books on addiction and recovery in the amount of \$210, a button maker to use at booths and schools \$320, storage unit for educational materials \$670, and \$2020 Classroom Activity aids including jars of tar and phlegm. Motion made to approve \$10,095.00 requested made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

CASA is requesting funding to assist with volunteer recruitment, training, and retention which is essential to the CASA program as there are only two employees with the rest of the work being done by volunteers. They are also requesting some funding for office furniture. T.V., wall mount, and DVD player \$1000, camcorder 4340, digital camera \$550, Computer with software Sonic Wall \$1000, Anti-spy ware \$200, three computers with software packages \$3000, two printers \$400, set-up cost for networking printers with copy machine \$400, E-mail marketing program \$150, Donor Management Software \$1000, Furniture – 2 storage cabinets with locked doors \$700, three rolling desk chairs and chair mats \$750, and book shelf \$300, \$50 gas cards for each CASA \$2100, registration for 3 people to attend CASA conference \$180, hotel stay for conference \$300, Mileage to conference \$140, Meal at conference \$45, Empowerment training for CASA volunteers, older youth, and professionals working with foster care children \$850, CASA Campaign to get more volunteers - \$500 for brochures, flyers, etc., postage \$200, radio ads \$500, newspaper ads \$500, display tri-fold \$300, retractable vinyl banner \$300, pop-up banner \$600, cloth bulletin board \$150, and lastly, \$25 per child for celebration items to spent by CASA volunteer on their CASA kiddo \$1500. Motion made to approve \$17,500.00 adjustments made for T.V., DVD, and camera requested made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

The WINGS non profit of the Washington School District would like to request \$30,730.90 to purchase 25 real care babies, pregnancy profile that simulates pregnancy and the infant health trio which has three simulation babies that simulate shaken baby syndrome, drug affected baby, and fetal alcohol syndrome. The real care babies package comes with a secure storage unit as well as the computer programing equipment to program and track the babies care. Motion made to not fund this request due to the program being a part of a school class curriculum made by Dr. David Brunworth, seconded by Missie Evert. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Children's Advocacy Center would like funding to increase sexual prevention awareness. This includes Talking About Sexual Abuse pamphlets, Cell Phone Lingo Cards, Pledge Cards, Let's Learn About Safe and Un-Safe Coloring books and Crayons, and two Flip Charts to be used for trainings. \$2316.05 + shipping and set-up– They would also like funding to have promotional items and give aways to entice people to educational booths and to use as incentives for children \$1580.50 plus shipping and set-up. Motion made to approve \$4,307.00 requested made by Chris Aumiller, seconded by Dr. David Brunworth. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

The McGee Autism Center is requesting funding to purchase, license, insure, and maintain a 15 passenger van to be used to transport clients to the center, as well as to take clients on out trips for the purpose of social-recreational outings for children on the autism-spectrum. Motion made to not fund this request due to other funding options available that have not been explored for this kind of purchase made by Dr. David Brunworth, seconded by Missie Evert. Roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Motion to end closed session was made by Dawn Rost, seconded by Chris Aumiller, roll call taken: Jensen – Yea, Aumiller – Yea, Brunworth – Yea, Evert – Yea, Fischer – Yea, Rost – Yea, Branum – Yea

Motion to adjourn was made by Dr. David Brunworth, seconded by Missie Evert, approved unanimously.

Meeting adjourned at 6:45 pm.

Next meeting will be May ?, 2011 at 5:30 pm at the Union Banking Center.