



Franklin County Children and Family's Community Resource Board
Board Meeting
Monday, February 22, 2010
Franklin County Government Center

Meeting called to order by Walter Murray at 5:30 p.m.

Roll call was taken. Board members in attendance:, Chris Aumiller, Mauri Truesdell, David Brunworth, Cindy Fischer, Dawn Rost, Barb Heger, Walter Murray, David Arand. (Quorum needed: 7) Annie Schulte, Executive Director/Ex Officio Member; Ann Schroeder, Ex Officio

Guest Present: Jenn Lawler, Preferred Family Healthcare; Kasey Harlin, Preferred Family Healthcare; Megan Smith, Preferred Family Healthcare; Katrina Harper, Crider Health Center; Cindy Luce, Crider Health Center; Glenda Volmert, CASA; Connilee Boehne, Children's Advocacy Center

Board members not present: Missie Evert, Milt Branum, Diann Whitacre, Christopher Jensen,

Motion was made to accept the minutes as presented by Dave Arand, seconded by Chris Aumiller. Motion passed unanimously.

Presentation from the A.R.T.C. Program of Preferred Family Healthcare.

Finance Committee

Financial Statement, Balance Sheet, and Monthly Service Expenditures were presented. Dawn Rost reported that this month the sales tax revenue was higher than what was projected coming in at \$155,922.64. The interest bearing money market gained \$971.23 in interest this past month. The accounts stand currently

\$50,578.65 checking account

\$1,297,429.47 interest bearing money market

\$1,348,008.12 total assets

Motion to accept Finance Report as presented by Mauri Truesdell, seconded by Barb Heger, approved unanimously.

Finance Committee made a recommendation to release \$150,000 in funding to be used for one-time funding opportunities. Motion was made by David Arand, seconded by Chris Aumiller to release funding in the amount of \$150,000 to be used for one-time funding opportunities, approved unanimously.

Personnel Committee

Personnel Committee presented the final Employee Policies and Procedures to the Board and asked that it be adopted. Motion was made by Dr. David Brunworth, seconded by Mauri Truesdell to approve the

Employee Policies and Procedures Manual as presented, approved unanimously.

Selection and Review Committee

Annie presented updates on agencies.

Out of County Children in Franklin County School Districts – Annie explained that several of the school districts in Franklin County have children attending from surrounding counties. Several questions have come up in regards to these students. Annie explained that according to the enabling legislation and county ordinance, in order to be eligible for services a child must be a resident of Franklin County. In order to make clarification the following will apply. A child from a surrounding county may participate in prevention or group programming as long as a majority of the children in the group are Franklin County residents and that the unit billed to the FCCRB is a group unit. A child who is not a resident of Franklin County would not be eligible for individualized services funded through the FCCRB. Individualized services are those billed to the FCCRB as a per person unit cost where the unit is tied directly to an individual.

Children of Parents with Addiction Program - Annie reported some confusion in regards to the range of services that were going to be provided to children, 13 and older, whose parents are going through Drug Court in Franklin County. A meeting has been scheduled with a representative of Foundations for Franklin County, Preferred Family Healthcare, and Annie to discuss the matter. Annie will report back next month.

Preferred Family Healthcare, Team of Concern Contract - Annie asked that Board allow for the revision of the Preferred Family Healthcare (PFH) Team of Concern contract to add in the Lonedell School District. This addendum to the contract would not include any additional funding. The Union School District is not utilizing the full spectrum of services offered by PFH so therefore funding from PFH's existing contract was not going to be fully utilized. The Lonedell School District approached PFH about providing services in their school. Dawn Rost motioned to allow the contract with Preferred Family Healthcare to be amended by the addition of Lonedell School District as long as written notification is given to the FCCRB signed by Union School District recognizing that they are declining the full spectrum of services offered to them. Motion was seconded by Dave Arand, passed unanimously.

One Time Funding – The Selection and Review Committee presented a proposal on perimeters for the one-time funding.

The perimeters of this one-time funding are as follows. The funding must fit into at least one of four categories and must be used by December 31, 2010

Time Line: March 1, 2010 – One-time Funding Applications available on website
 March 31, 2010 – One-time Funding Applications due by 2:00pm
 April 19, 2010 – Selection and Review Committee to present recommendations to full
 Board for approval.
 May 1, 2010 – Funding available
 December 31, 2010 – Last day one-time funding expenses would be allowed.

The four categories are as follows:

Technology and Equipment Needs – These needs could be anything needed that would be a one-time expense. Examples – copy machines, computers, program specific equipment, secured cabinets for files, etc.

Program Enhancements – Enhancements cannot change the basic service package. Example of enhancements could be purchase of supplies for group/individual sessions, including but not limited to art supplies, journal materials, snacks, etc. Other enhancements could be funding for group outings, marketing of program and services, curriculum, or materials to enhance counseling/home visits, etc.

Client/Consumer Emergency Wrap-Around Fund – Fund could be used for goods and services that are needed for the well-being and health of the child and family where no other resources are available.

One-time Project or Event – Project and Event that will benefit the youth of Franklin County and will further the mission and vision of the FCCRB.

Motion to accept one-time funding perimeters and time line as presented was made by Dr. David Brunworth, seconded by Mauri Truesdell, passed unanimously.

OLD BUSINESS

Needs Assessment – Annie reported that she has not received the needed information from the agencies and is continuing to work to get the needs assessment completed. More information at the next meeting.

NEW BUSINESS

2010 Committee Assignments -

Finance – Dawn Rost, Diann Whitacre, Walt Murray, Dave Arand

Selection & Review – Cindy Fischer, Chris Jensen, Diann Whitacre, Dave Arand, Mauri Truesdell, Chris Aumiller, Missie Evert, Dr. David Brunworth, Barb Heger

Personnel – Dawn Rost, Walt Murray, Chris Aumiller, Milt Branum

2010 Executive Board Elections:

The following individuals were nominated and accepted the nomination for the positions indicated.

Chair – Chris Jensen
Vice-Chair – Walter Murray
Secretary – Diann Whitacre
Treasurer – Dawn Rost

Motion was made by Dave Arand and seconded by Mauri Truesdell to accept the roster of officers as presented, passed unanimously.

Executive Director's Report

Annie announced that she plans to take PTO on the following days March 25, 26, 31 and April 1. She will be available via phone in case of an emergency.

Announcements

The Children's Advocacy Center's Sweetheart Dance is this coming Saturday, February 27, 2010 at the KC Hall in Washington.

Preferred Family Healthcare will be hosting SoberPalooza an Arts and Awareness Festival Celebrating Alcohol Awareness Month on Saturday, April 17, 2010 from 12:00 – 4:00pm at The Crux.

Underage Drinking Town Hall Meetings – March 23 at 6:30, St. Clair High School and March 30 at 6:30, Union High School Fine Arts Center.

Next meeting will be March 15, 2010 at 5:30 pm at Union Banking Center

Motion to adjourn was made by Dr. David Brunworth, seconded by Chris Aumiller. Meeting adjourned at 6:30 pm.

Sunshine Law Resolution

WHEREAS, [Section 610.023.1](#), RSMo, provides that a public governmental body is to appoint a custodian to maintain that body's records and the identity and location of the custodian is to be made available upon request; and

WHEREAS, [Section 610.026](#), RSMo, sets forth that a public governmental body shall provide access to and, upon request, furnish copies of public records; and

WHEREAS, [Section 610.028.2](#), RSMo, provides that a public governmental body shall provide a reasonable written policy in compliance with sections [610.010](#) to [610.030](#), RSMo, commonly referred to as the Sunshine Law, regarding the release of information on any meeting, record or vote.

NOW, THEREFORE, BE IT RESOLVED:

- 1.** That the Executive Director be and hereby is appointed custodian of the records of The Franklin County Children and Families Community Resource Board and that such custodian can be contacted via mail at PO Box 126 – Union, MO 63084.
- 2.** That said custodian shall respond to all requests for access to or copies of a public record within the time period provided by statute except in those circumstances authorized by statute.
- 3.** That the fees to be charged for access to or furnishing copies of records shall be as hereinafter provided: 10 cents per page for paper copies 9 by 14 or smaller, plus an hourly fee for duplicating time not to exceed the average hourly rate of pay for clerical staff of the public governmental body. Research time may be billed at actual cost.
- 4.** That it is the public policy of The Franklin County Children and Families Community Resource Board that meetings, records, votes, actions and deliberations of this body shall be open to the public unless otherwise provided by law.
- 5.** That The Franklin County Children and Families Community Resource Board shall comply with sections 610.010 to 610.030, RSMo, the Sunshine Law, as now existing or hereafter amended.

Adopted: October 19, 2009

Signed:

David Brunworth, M.D., Chairman of the Board