



Franklin County Children and Family's Community Resource Board  
Board Meeting  
Monday, November 16, 2009  
Union Banking Center

Meeting called to order by David Brunworth at 5:30 p.m.

Roll call was taken. Board members in attendance:, Chris Aumiller, Missie Evert, Christopher Jensen, David Brunworth, Cindy Fischer, Dawn Rost, Barb Heger, Walter Murray, David Arand. (Quorum needed: 7) Annie Schulte, Executive Director/Ex Officio Member.

Guest Present: Bryan Quick, Preferred Family Healthcare; Jenn Lawler, Preferred Family Healthcare; Annie Haarmann, Crider Health Center; Lynne Schroeder, F.A.C.T., Angie Wilka, McGee Autism Center/NAMI St. Louis; and Mary McGee, McGee Autism Center

Board members not present: Milt Branum, Mauri Truesdell, Diann Whitacre,

Motion was made to accept the minutes as presented by Walter Murray, seconded by Chris Aumiller. Motion passed unanimously.

#### **Finance Committee**

Financial Statement, Balance Sheet, Monthly Service Expenditures, and Administrative Budget were presented. Dawn Rost reported that this month the sales tax revenue was higher than what was projected coming in at \$160,352.38. The interest bearing money market gained \$750.17 in interest this past month. The accounts stand currently

\$50,000.00 checking account

\$1,099,058.55 interest bearing money market

\$1,149,058.55 total assets

Motion to accept Finance Report as presented by Chris Jensen, seconded by Dave Arand, approved unanimously.

#### **Personnel Committee**

Dawn Rost reported that the Personnel Committee is working on the Employee Policies and Procedures and hopes to present at the next Board meeting.

#### **Selection and Review Committee**

no report

**OLD BUSINESS** – no old business

**NEW BUSINESS**

Legislative Breakfast – Annie presented the idea of having a legislative breakfast in Franklin County to talk about children's issues at the local, state, and national level. A motion was made to select a date in early January to host a legislative breakfast. Motion was made by David Arand and seconded by Chris Jensen, motion passed unanimously.

December Meeting Date – Annie suggested having the December meeting at a different location and having a pot-luck dinner. The meeting will be at Dr. Brunworth's home on December 21<sup>st</sup>. More information to come.

Representatives from the McGee Autism Center and NAMI St. Louis shared information on the lack of resources for children with autism in Franklin County. They also shared their vision for the McGee Autism Center.

### **Executive Director's Report**

Update on Service Contracts

#### **PORTALS**

Rescheduled the parent education meeting at IML due to such poor turnout on our first scheduled night. The principal has opened the presentation to the community and I sent a Press Release to the Missourian. Two of our educator presentations in-services are scheduled for next week.

As far as the classroom component goes I thought I would have the kids share their learning with the Board.

#### **CAC**

The Family Advocate program continues but with the help of FCCRB funding now! We hired a Prevention Specialist, Paula Alspach, who began officially November 9th. She spent this first week at Child First training in Springfield, MO so she will be familiar with the forensic interviewing process, dynamics of sexual abuse, and will be more comfortable conducting trainings in Franklin County about some of these issues.

#### **CRIDER**

SBMHS: We had 5 new positions to hire, and to date, 3 have been selected by their District and hired by Crider. Interviews are set for next week, and our search for qualified candidates continues. Kim Farris-Wilson (former SBMHS), was hired to join Cindy Luce on the Franklin County Children's Management Team. All newly hired SBMHS are in the process of leaving their current employers, and are making the transition to Crider Health Center.

SB-Therapist: All Therapists have been selected by their School District and hired by Crider, we anticipate services starting on November 23, 2009.

Pinocchio: All Pinocchio Associates have been selected by their respective schools, and 5 of the 7 have completed Crider's Pinocchio Training and have shadowed current Pinocchio Associates in the field. All school districts with the exception of 2 have received the Pinocchio Program Orientation for the school staff that will be working with the program. Jessica Covert was hired as the new Franklin County Pinocchio Supervisor.

Prevention: Susan Schrager has contacted all the Districts, and has all programming scheduled in Union, MV, St. Clair, K-6th in Franklin CO RII and New Haven, and is working with Sullivan to select programming dates.

PWF: Cindy Luce is working hard to find a qualified candidate for this program, and as we get close to having all SBMHS and SB-Therapist hired, she will be able to conduct specific interviews for the Care

Coordinator position. We anticipate having the CC hired within the next few weeks.

#### FC CASA

We have sent someone to the facilitator training for the Girls Circle Support Group, we have ordered the curriculum and we are working to start the 1st group to foster youth in Jan.

Advocates are working with teens on life skills. The Older Youth Specialist at Children's Division has recently quit, so our advocates role is that much more needed.

#### PFH

Preferred Family Healthcare update:

Assessment – we have completed 7 assessment, 2 were referred to Team of Concern, 1 referred to Bridgeway Adult residential services, 4 referred to CSTAR (1 to residential and 3 into intensive outpatient).

TOC – we have admitted 3 clients into Team of Concern, We have begun Maintenance and school development in all schools (Borgia, Union MS/HS, Sullivan MS/HS, St Clair MS/HS, Washington MS/HS). Through a variety of maintenance activities and community awareness activities we have touched approximately 800 students/staff/parents (these are not all unduplicated contacts)

ART-C – we have started providing groups to DYS clients (5 admitted), working out arrangements with detention to provide groups, have admitted 1 ct for individual. We are also working to arrange for a group to elementary students in Union and Sullivan – scheduled to start in Nov.

#### CFS

Greetings: Things at The Family Wellness Program are moving along well. We have hired all of our people, adding a board certified child psychiatrist, Dr. Claudia Viamontes and three counselors, two of whom are working in the schools full time. Rhonda Stockglausner has returned to FWP as a full time therapist.. Our collaboration efforts with The Juvenile Division are underway with several referrals already in process, and we have developed connections with Foundations of Franklin County, with Family Support and Children's Division and with Preferred Family Health. The counseling staff has been in all of our schools since the first week of October, and it seems to be going very well. Lesa Schnurbusch takes care of St. Bridget in Pacific, St. Clare in St. Clair, and St. Anthony in Sullivan. She reports working with both individuals and groups. Maria Polacek works at St Francis Borgia, Our Lady of Lourdes, St. Gertrude and Immaculate Conception noting that she is busy with providing services. In addition to my office hours, I work at St. Francis Borgia Regional High School one day per week, and a half day at St. John Gildehaus Elementary School. The FCCRB grant has provided a great boost to providing much needed services in our community..

#### ALIVE

ALIVE will be conducting 2nd interviews with 2 candidates on the 16th and will make an offer that week. Our services will start on December 1st.

#### FACT

We have hired the Parent PARNTER for Franklin County – her name is Joy Porter and her training is well under way. Joy is a resident from Franklin County – St. Clair. We can start services at any time – we are waiting on referrals from Crider.

#### NCADA

Hired their prevention specialist, Wendy Lampe, who is training and is making contact with the schools. They have already provided a HiSTEP training in the Sullivan School District

## **Announcements**

Next meeting will be January 18, 2009 at 5:45 pm at Dr. Brunworth's Home.

Motion to adjourn was made by Chris Aumiller, seconded by Walter Murray. Meeting adjourned at 6:30 pm.

## Sunshine Law Resolution

**WHEREAS,** [Section 610.023.1](#), RSMo, provides that a public governmental body is to appoint a custodian to maintain that body's records and the identity and location of the custodian is to be made available upon request; and

**WHEREAS,** [Section 610.026](#), RSMo, sets forth that a public governmental body shall provide access to and, upon request, furnish copies of public records; and

**WHEREAS,** [Section 610.028.2](#), RSMo, provides that a public governmental body shall provide a reasonable written policy in compliance with sections [610.010](#) to [610.030](#), RSMo, commonly referred to as the Sunshine Law, regarding the release of information on any meeting, record or vote.

**NOW, THEREFORE, BE IT RESOLVED:**

- 1.** That the Executive Director be and hereby is appointed custodian of the records of The Franklin County Children and Families Community Resource Board and that such custodian can be contacted via mail at PO Box 126 – Union, MO 63084.
- 2.** That said custodian shall respond to all requests for access to or copies of a public record within the time period provided by statute except in those circumstances authorized by statute.
- 3.** That the fees to be charged for access to or furnishing copies of records shall be as hereinafter provided: 10 cents per page for paper copies 9 by 14 or smaller, plus an hourly fee for duplicating time not to exceed the average hourly rate of pay for clerical staff of the public governmental body. Research time may be billed at actual cost.
- 4.** That it is the public policy of The Franklin County Children and Families Community Resource Board that meetings, records, votes, actions and deliberations of this body shall be open to the public unless otherwise provided by law.
- 5.** That The Franklin County Children and Families Community Resource Board shall comply with sections 610.010 to 610.030, RSMo, the Sunshine Law, as now existing or hereafter amended.

Adopted: October 19, 2009

Signed:

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David Brunworth, M.D., Chairman of the Board